

2023-2024 Volunteer Disclosure

Thank you for your interest in becoming a volunteer. Please review the following rules. Sign the form and return to the school office.

SUPERVISION:

Montesano School District volunteers work under the direct supervision of the professional staff at each school. They work only with those teachers or staff members who have requested the services of a volunteer. It is the responsibility of the school principal or supervising teacher to dismiss any student volunteer whose actions are not in the best interest of the school or our students.

DISCIPLINE:

Students rarely have behavior problems while working with volunteers. However, it is important for you to know that our schools have detailed discipline plans and that the responsibility for discipline rests with the teacher. Volunteers may not discipline students. Please make the teacher aware of any discipline problem that might arise when you are working with a student.

CONFIDENTIALITY:

As a volunteer, you will learn a great deal about our programs and students. Volunteers enjoy sharing their experiences with friends and family. However, it is extremely important that you do not discuss the progress, test grades, behavior, or problems of individual students. The school staff must be able to depend on you to keep this information confidential. It is also important that you do not probe into a student's family life or private matters. **The Federal Privacy Act** does not permit discussion of the above with anyone.

DISMISSAL OF STUDENTS:

Volunteers may never dismiss a student from school. Children who need to leave school early must have permission from the school office. Under no circumstances may a volunteer take a student off campus. Volunteers may not transport students for any reason.

CONVICTION REPORT:

Pursuant to RCW 43.43.834(2), volunteers who will or may have unsupervised access to children less than sixteen years of age during the course of his or her involvement with this organization must complete this disclosure. Answer YES or NO to each listed item. If the answer is YES to any item, explain in the area provided, indicating the crime(s) or finding(s), the date, and the court(s) involved.

1. Have you ever been convicted of any crimes against persons as defined in RCW 43.43.830(6).

ANSWER: No Yes - if yes, explain: _____

2. Have you ever been found in any dependency action under RCW 13.34.04 to have sexually assaulted or exploited any minor or to have physically abused any minor?

ANSWER: No Yes - if yes, explain: _____

3. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor?

ANSWER: No Yes - if yes, explain: _____

4. Have you ever been found in any disciplinary board final decision to have sexually or physically abused or exploited any minor?

ANSWER: No Yes - if yes, explain: _____

Montesano School District is authorized to request the Washington State Patrol/FBI to make available a prospective employee's or volunteer's record of convictions of offenses against children or other persons, adjudication of child abuse in a civil action, disciplinary board final decisions, and any subsequent criminal charges associated with the conduct that is the subject of the disciplinary board's final decision. Any misrepresentation or willful omission of facts shall be sufficient cause of disqualification of this application or termination of employment.

Pursuant to RCW 9A.72.085, I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Volunteer's Name: _____
First Middle Last
Alias/Maiden Name: _____
Volunteer's Address: _____
Date of Birth (MM/DD/YYYY): _____
Phone: _____ Email: _____
Student's name: _____

REQUIRED: Attach a copy of your current driver's license or identification card; you will not be cleared to volunteer without proper documentation.

Where will you be volunteering? (Circle all that apply)

Beacon

Simpson

MJH / MHS

Coach

Sport

The Montesano School District is committed to a safe and civil educational environment that is free from discrimination, harassment including sexual harassment, intimidation or bullying for all students, employees, parents/legal guardians, volunteers and patrons. All volunteers of the Montesano School District are required to read and comply with policy 3207 Prohibition of Harassment, Intimidation and Bullying, and policy 6590 Sexual Harassment. Volunteers may access the complete policy and procedure for each along with guidance on the complaint process procedures on our website at www.monteschools.org, school buildings, or the District Office.

By signing below I am verifying that I have read and understand the rules and services of a volunteer with Montesano School District. Further, I certify that I have received information on how to access the Montesano School District's policies and procedures on Sexual Harassment and Prohibition of Harassment, Intimidation and Bullying, and I have read said policies. I hereby agree to hold harmless, defend and indemnify Montesano School District from any and all claims, costs or liabilities associated with my activities as a volunteer.

Volunteer Signature: _____