
School Board of Directors – School Board Meeting
January 25 – 5:30 pm
MHS Library
Minutes

Regular Meeting – Establish Quorum: The following board members were in attendance and a quorum was established.

Board Members in Attendance: Kelly Monroe, Moraya Wilson, Tiffany Schweppe and Chris Thomas.
Absent: None

Flag Salute: Kelly Monroe lead the flag salute

Approval of Meeting Agenda: Motion was made to approve the meeting agenda; motion seconded and carried.

Oath of Office

- a. Oath of Office Kelly Monroe and Tiffany Schweppe completed

Board Vacancy Candidate Interviews

- a. Doug Messick interviewed first answering question from the board.
- b. Tina Niels interviewed second, she chose to withdraw her name as a Board Candidate.

Executive Session

- a. A motion was made to bypass the executive session sense we now have only one candidate; motion seconded and approved.

Public Comment: None

Teaching and Learning – Stephanie Klinger gave a materials review on ELA.

Business Operations Report – Sheila Baker Business Operations Report

General Fund – For the month of December, our expenditures exceeded revenue by \$102,792.

December ending fund balances:

General Fund: \$544,923.

Cap Project - \$322,195.

Debt Service Fund - \$372,265.

ASB Fund - \$254,129.

Transportation Vehicle Fund - \$420,387.

Enrollment: After the enrollment count on January 2, our average FTE is 1452.35 this is 29.35 FTE over budgeted enrollment.

Items to be noted in vouchers (Large Amounts) The Fall Grays Harbor College Running Start bill in the amount of \$224,898 is included for approval this month. Also, we received invoices from ESD 113 (student and fiscal support services) on December 19th for the months September – December all at once which total \$27,256. They have been behind on their billing. I did mention this at our Business Manager Forum meeting this month that it would be very helpful to get these monthly. Hopefully this won't happen again. Also, we are paying the Washington State School for the Blind for their services for the months of August – November. Total amount \$9,836.25 this is listed on the vouchers as WSSB Outreach Services.

With the large payment for Running Start we are making this month, our fund balance will see a drop even further before it begins to get better. The January apportionment report is not available yet, but as soon as it is, I will update the figures on the Fund Balance Projection spreadsheet and send that out to you.

Consent Agenda:

Minutes – December 19, 2023

| | | |
|-----------------------|--------------------------------|----------------|
| Payroll & Benefits | No. 626969-627000 | \$1,664,700.45 |
| General Fund | No.627002,627003,627036-627080 | \$ 408,665.66 |
| ASB | No.627001,627007-627035,627081 | \$ 38,581.17 |
| Private Purpose Trust | No.627004,627006 | \$ 17,140.42 |

Motion to approve consent agenda; seconded and approved

Personnel Report:

| Name | Position | Description |
|------------------|---------------------------------|-----------------------------------|
| Jordan Spradlin | JH Boys Basketball Coach | Recommendation to Hire |
| Sylvia Martin | JH Boys Basketball Coach | Recommendation to Hire |
| Tiffany Schweppe | HS Track Head Coach | Recommendation to Hire |
| Loyal Linton | HS Paraeducator | Recommendation to Hire |
| Jennifer Olsen | HS Paraeducator (two days/week) | Recommendation to Hire |
| Krista Ramstad | Occupational Therapist | Resignation - Effective 8.31.2024 |

Motion to accept personnel report as presented; seconded and carried

Business Action/Discussion Items: -

- a. First Day of School for 24/25 School Year – Motion made to select August 28th 2024 as the first day of school; seconded and approved.
- b. Board Member Appointment – Motion made to appoint Doug Messick to the School Board; seconded and approved.
- c. Pitney Bowes Postage Meter Lease – Motion to approve the postage meter lease from Pitney Bowes; seconded and approved.

Public Comment: Shawn Brown would like to recognize Krista Ramstad. Krista has been with us for 22 years and has been a huge asset to our team. Good luck with your next venture!

Superintendent's Report - None

Board Comments: -

- The roof looks good on the batting building
- Welcome Doug Messick to the School Board
- Thank you to Tina for coming in

Adjournment: 5:57

Next Meeting will be held February 22, 2024 at 5:30.

Board Chair

Board Secretary